

## Romsey Town Council

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ

### ANNUAL MEETING

Minutes of the Meeting held on 20 May 2008 in the Council Chamber, Town Hall, Romsey

**In the Chair: Councillor M. G. Cooper**

#### Attendance:

A Councillor D. Baverstock	A Councillor S. Lamb
P Councillor M. Bramley	A Councillor L. Broomfield
P Councillor C. Collier	P Councillor K. Dunleavey
P Councillor I. Richards	P Councillor J. Ray
P Councillor M. Curtis	P Councillor J. Burgess
P Councillor D. Johnson	P Councillor C. Lewis
A Councillor J. Gethin	P Councillor M. Wenman

**Clerk:** Mrs. Judith Giles

170 members of the public and 1 member of the press in attendance

1. The Curate of Romsey Abbey, The Reverend Tim Harling led prayers
2. The Town Mayor, Mark Cooper welcomed the assembly.
3. **APOLOGIES**  
Apologies were received from Cllr. D. Baverstock, Cllr. L. Broomfield, Cllr. J. Gethin and Cllr. S. Lamb.
4. **DECLARATION OF INTERESTS**  
**Personal: None**  
**Pecuniary: None**
5. **ELECTION OF CHAIRMAN AND TOWN MAYOR**  
Cllr. C. Collier **PROPOSED** (and spoke to the motion) and Cllr. M. Cooper **SECONDED** the election of **Cllr. K. Dunleavey** as the Chairman of the Council and Town Mayor for the ensuing year until the next Annual Meeting.  
A vote was taken on the motion and the motion **CARRIED**.  
The Outgoing Town Mayor, the Incoming Town Mayor and the Town Clerk, together with the Senior and Junior Mace Bearers retired from the Council Chamber for the Incoming Town Mayor to robe.
6. **DECLARATION OF ACCEPTANCE OF OFFICE**  
On return of the Mayoral Party to the Council Chamber, the Incoming Town Mayor made a Declaration of Acceptance of Office and was invested with the Badge and Chain of Office by the Outgoing Town Mayor.
7. **ELECTION OF VICE-CHAIRMAN AND DEPUTY TOWN MAYOR**  
Cllr. K. Dunleavey **PROPOSED** (and spoke to the motion) and Cllr. I. Richards **SECONDED** the election of **Cllr. J. Ray** as the Vice Chairman of the Council and Deputy Town Mayor for the ensuing year until the next Annual meeting.  
A vote was taken on the motion **CARRIED**.

**8. DECLARATION OF ACCEPTANCE OF OFFICE**

The Incoming Deputy Town Mayor made a Declaration of Acceptance of Office and was invested with the Badge of Office by the Town Mayor.

**9. THE TOWN MAYOR ADDRESS TO COUNCIL**

The Town Mayor addressed Council detailing her objectives for the coming year and announced the appointment of her Chaplain The Reverend Tim Harling.

**10. VOTE OF THANKS TO THE RETIRING TOWN MAYOR**

Cllr. D. Johnson **PROPOSED** (and spoke to the motion) and Cllr. J. Burgess **SECONDED** a vote of thanks for the past Town Mayor's term of office. **CARRIED.**

**11. RETIRING TOWN MAYOR'S REPLY**

The retiring Town Mayor Mark Cooper thanked Council, the Town Hall Staff and all the local Community Groups who had helped him complete a very successful mayoral year.

**12. PAST MAYOR'S BADGE**

The Town Mayor Cllr. K. Dunleavey presented the Past Mayor's Badge to the former Town Mayor Cllr. Mark Cooper

**13. VOTE OF THANKS FOR THE RETIRING TOWN MAYORESS**

Cllr. C. Lewis proposed (and spoke to the motion) and Cllr. M. Bramley seconded a vote of thanks for the support given by the Mayoress

**14. MAYORAL ANNOUNCEMENTS**

The Town Mayor formally thanked the Senior Mace Bearer, Peter Pearl and Junior Mace Bearer, Robert Finch for their services over the last year and looks forward to working with them both over the coming year.

The Civic Service will be held on Sunday 29th June 2008 at 3.00p.m.

**15. COUNCIL ADJOURNMENT FOR:**

**The Council Meeting was adjourned until Tuesday 27th May 2008 in the Council Chamber of the Town Hall at 7.30p.m.**

**PROPOSED by Cllr. M. Cooper**

**SECONDED by Cllr. M. Curtis**

**CARRIED UNANIMOUSLY**

**16. ANNOUNCEMENTS**

The Town Mayor explained the arrangements for the remainder of the evening. The mayoral party left the Council Chamber followed by the Romsey Town Councillors, Past Mayors and assembled guests.

**17. THE MAYORAL PARTY LEFT THE COUNCIL CHAMBER**

**18. THE COUNCILLORS LEFT THE COUNCIL CHAMBER**

**19. THE REMAINDER OF THE ASSEMBLY LEFT THE COUNCIL CHAMBER**

## **Romsey Town Council**

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### **ADJOURNED ANNUAL MEETING**

Minutes of the Adjourned Meeting held on 27th May 2008 in the Council Chamber, Town Hall, Romsey

**In the Chair: Councillor K. Dunleavy**

#### **Attendance:**

P Councillor D. Baverstock	P Councillor D. Johnson
A Councillor L. Broomfield	A Councillor S. Lamb
P Councillor M. Bramley	P Councillor C. Lewis
A Councillor J. Burgess	A Councillor J. Ray
P Councillor C. Collier	P Councillor M. Curtis
P Councillor M. Cooper	P Councillor I. Richards
P Councillor J. Gethin	P Councillor M. Wenman

**Clerk:** Mrs. Judith Giles

No members of the public present

#### **20. APOLOGIES**

Apologies were received from Cllr. S. Lamb, Cllr. J. Ray, Cllr. J. Burgess, Cllr. L. Broomfield

#### **21. DECLARATION OF INTERESTS**

There were no Declaration of Interests.

#### **22. MINUTES**

i)The minutes of the meeting held on 18 March 2008 were duly confirmed and signed

**PROPOSED by Cllr. M. Curtis**

**SECONDED by Cllr. I. Richards**

**CARRIED**

#### **23. Matters Arising**

There were no matters arising.

#### **ADJOURNMENT AT 7.35P.M. FOR:**

**To receive formal presentations from individuals or organizations which are an identified agenda item**

None

**Questions from members of the public to Town Councillors**

None

**Questions from members of the public to Borough Councillors**

None

**Questions from members of the public to the County Councillors**

None

**Questions from Town Councillors to Borough Councillors**

Cllr. D. Johnson asked who owns the land between SCATS and Waitrose Car Park. He stated that due to the possibility of Contractors having left work unfinished, the land now has drainage problems and the grass not been cut. Cllr. M. Cooper said he will contact Test Valley Borough Council and report these problems and also find out who actually owns the path and grass verge alongside it.

#### **Questions from Town Councillors to County Councillor**

Cllr. K. Dunleavy asked if it would be possible to apply for funding for a flashing speed light from Cllr. M. Cooper's devolved Hampshire County Council budget. After discussions it was agreed the Town Clerk to investigate the cost of maintenance etc. and report back to the next Full Council meeting on 22<sup>nd</sup> July 2008 when a decision will be made.

Cllr. M. Bramley said he has received complaints with regards to the cleanliness of the toilets at the bus station. Cllr. M. Cooper agreed to contact Test Valley Borough Council and copy Cllr. M. Bramley and the Town Clerk for information.

Cllr. C. Lewis asked if there has been any action taken with regards to the junction of the M27 onto the Romsey side. Cllr. M. Cooper said he believed adjusted timings had been made to the lights to make it easier for Romsey traffic to get through. If there is still a problem when the roadworks are complete Cllr. M. Cooper will ask the Highways Dept. to review the matter.

Cllr. D. Baverstock stated there is still a big hole in the road at the Sun Arch on Winchester Road and asked if Cllr. M. Cooper was aware of plans to repair it. Cllr. M. Cooper said Hampshire County Council have a programme of works for the coming summer and he will check to see if the pothole at the Sun Arch is included and report back.

#### **COUNCIL MEETING RE-CONVENED AT 7.45P.M.**

#### **24. PLANNING COMMITTEE**

Cllr. M. Curtis proposed that the Full Council accepts the minutes of the Planning Committee meetings held on the 6<sup>th</sup> March, 27<sup>th</sup> March, and 17<sup>th</sup> April and 8<sup>th</sup> May 2008 (draft)

**PROPOSED by Cllr. M. Curtis**

**SECONDED by Cllr. I. Richards**

**CARRIED**

#### **25. TOWN COMMITTEE**

a. Cllr. J. Gethin proposed that the Full Council accepts the minutes of the Town Committee meetings held on 29<sup>th</sup> January 2008 and 22<sup>nd</sup> April 2008 (draft)

**PROPOSED by Cllr. J. Gethin**

**SECONDED by Cllr. M. Bramley**

**CARRIED**

b. Grant Application – Romsey Forum

A Grant Application for £300.00 was requested from Romsey Forum for approval

**RESOLUTION NO. 08/63**

It was **RESOLVED** to grant £300 to Romsey Forum towards their costs for 2008/9.

**PROPOSED by Cllr. J. Gethin**

**SECONDED by Cllr. C.Lewis**

**CARRIED**

#### **26. BUILDING COMMITTEE**

Cllr. K. Dunleavy proposed that the Full Council accepts the minutes of the Building Committee meetings held on the 13<sup>th</sup> March and 15<sup>th</sup> May 2008 (draft)

**PROPOSED by Cllr. K. Dunleavy**

**SECONDED by Cllr. M. Curtis**

**CARRIED**

#### **27. FINANCE COMMITTEE**

a. Cllr. M. Cooper proposed that the Full Council accepts the minutes of the Finance

Committee meetings held on 26<sup>th</sup> February 2008 and 15th April 2008 (draft)  
**PROPOSED by Cllr. M. Cooper**  
**SECONDED by Cllr. C. Lewis**  
**CARRIED**

**b. Final Accounts**

**RESOLUTION NO. 08/64**

It was **RESOLVED** to approve Final Accounts for Year Ending March 2008 subject to "Land At the Star" being added under Freehold Land and Buildings

**PROPOSED by Cllr. M. Cooper**  
**SECONDED by Cllr. D. Johnson**  
**CARRIED UNANIMOUSLY**

**28. STAFFING COMMITTEE**

No minutes to be received.

**29. COMMITTEE STRUCTURE AND MEMBERSHIP**

- a. Cllr. M. Cooper suggested that each Councillor offer themselves to serve on two Committees. Under Standing Orders the Town Mayor and Deputy are ex officio on all Committees unless they state they do not wish to serve.

The Committee Structure and Membership was formally agreed by all Councillors

**RESOLUTION NO. 08/64**

It was **RESOLVED** to adopt the new Committee Structure for the year 2008-2009 as resolved at the Full Council meeting dated 18<sup>th</sup> March 2008 and accept the confirmed membership of each Committee (Appendix 1)

**PROPOSED by Cllr. M. Cooper**  
**SECONDED by Cllr. C. Collier**  
**CARRIED UNANIMOUSLY**

- b. **Terms of Reference**

**RESOLUTION NO. 08/65**

It was **RESOLVED** to accept Terms of Reference for each Committee (Appendix 2). Each Committee will adopt the Terms of Reference at the next meeting of that Committee.

**PROPOSED by Cllr. C. Collier**  
**SECONDED by Cllr. C. Lewis**  
**CARRIED**

**30. STANDING ORDERS CHANGE**

**RESOLUTION NO. 08/66**

As per recommendation detailed at Full Council meeting held on 18th March 2008, it was **RESOLVED** that in accordance with Standing Order 17, Page 13, agenda items to be in writing to the Town Clerk 10 clear working days before the next meeting and not 14 as currently stated

**PROPOSED by Cllr. M. Cooper**  
**SECONDED by Cllr. M. Curtis**  
**CARRIED UNANIMOUSLY**

**31. MOTION SUBMITTED UNDER STANDING ORDER 17 – Plastic Bag Campaign – Packaging**

Cllr. D. Baverstock gave a presentation with regards to the over-packaging of products

**RESOLUTION NO. 08/67**

It was **RESOLVED** Romsey Town Council will promote the following:-

- a. take positive steps to encourage and support the reduction of unnecessary packaging
- b. promote sustainable packaging
- c. seek and influence national and local businesses in the town on these matters

d. article to be included in the next Newsletter detailing what can be done to reduce packaging

**PROPOSED by Cllr. D. Baverstock**

**SECONDED by Cllr. M. Cooper**

**CARRIED**

**32. MEMBERSHIP OF OUTSIDE BODIES**

**RESOLUTION NO. 08/68**

It was **RESOLVED** to re-appoint Councillors to outside bodies as discussed (Appendix 3)

**PROPOSED by Cllr. M. Wenman**

**SECONDED by Cllr. J. Gethin**

**CARRIED**

**33. MAYORAL ANNOUNCEMENTS**

The Mayor's Picnic will take place on 6<sup>th</sup> July 2008 in the Memorial Park. To commemorate the 25<sup>th</sup> Anniversary, all past mayors of the last 25 years will be officially invited this year and a photocall will take place.

Civic Service will take place on Sunday 29<sup>th</sup> June 2008 at 3.00p.m. in Romsey Abbey.

**34. CORRESPONDENCE**

The following is available in the Resource Room:-

Hampshire County Council "The new face of highways maintenance in Hampshire  
Community Action Newsletter

**35. REPORTS FROM MEMBERS ATTENDING MEETINGS OF EXTERNAL ORGANISATIONS**

Cllr. M. Cooper – Bartletts Almshouses

Cllr. J. Gethin – King John's House

Cllr. C. Collier - Kent Almshouses

Cllr. I. Richards - Allotments AGM, Bartletts Almshouses, King John's House, Romsey 2020 and Youth in Romsey

Cllr. M. Wenman – Transport Meeting

Cllr. K. Dunleavy – Friends of Botley Road Cemetery

Cllr. D. Baverstock – Friends of the Memorial Park

Meeting closed at 8.45p.m.

Next meeting to be 22nd July 2008 at 7.30pm in the Council Chamber.