

# Romsey Town Council

Town Hall  
1, Market Place  
Romsey  
SO51 8YZ

## FULL COUNCIL MEETING

Minutes of the Meeting held on 15<sup>th</sup> January 2008 in the Court Room, Town Hall, Romsey

**In the Chair: Councillor M.G. Cooper**

### Attendance:

P Councillor D. Baverstock	P Councillor J. Gethin
P Councillor K. Dunleavy	A Councillor D. Johnson
A Councillor M. Bramley	A Councillor S. Lamb
P Councillor J. Burgess	P Councillor C. Lewis
P Councillor C. Collier	A Councillor M. Curtis
A Councillor J. Ray	P Councillor L. Broomfield
P Councillor I. Richards	P Councillor M. Wenman

**Clerk:** Mrs. Judith Giles

**Public in Attendance:** 3

### 1. PRAYERS

The Reverend Tim Harling led prayers.

### 2. APOLOGIES

Apologies were received from Cllr. Curtis, Cllr. Johnson, Cllr. Lamb, Cllr. Bramley and Cllr. Ray

### 3. DECLARATION OF INTERESTS

Personal: None

Pecuniary: None

### 4. MINUTES

#### Confirmation

(a) The minutes of the Meeting held on 20<sup>th</sup> November 2007 were duly confirmed and signed.

**PROPOSED by Cllr. K. Dunleavy**

**SECONDED by Cllr D. Baverstock**

**CARRIED**

#### (b) Matters Arising

##### Police Presentation

Cllr. D. Baverstock asked if the Police had been invited to a Council meeting to report on anti-social activities in the town. The Town Clerk confirmed Chief Inspector Bernadette Smith had not been available over the last few weeks, however it is anticipated the police will be invited to the next Full Council Meeting on 18th March 2008.

##### Church Street

Cllr. I. Richards queried the re-surfacing of the road in Church Street. Cllr. M. Cooper said resurfacing of this area is scheduled for February 2008.

##### Quality Status

The Town Clerk copied Council a letter she was requested to send to the Quality Status Accreditation Panel, detailing Council's Resolution in respect of applying for Quality Status. A brief background report was given for the benefit of new Councillors. The 2006/7 Accounts were signed off and certificate issued by the Audit Commission dated 23<sup>rd</sup> December 2007.

A copy of the certificate has been forwarded to the Accreditation Panel. This now fulfils the Accreditation Panel's criteria for Quality Status and a meeting will be held in the near future to decide if Quality Status will be granted to Romsey Town Council.

(c) **Confirmation**

The minutes of the Meeting held on 18<sup>th</sup> December 2007 were duly confirmed and signed.

**PROPOSED by Cllr. I. Richards**

**SECONDED by Cllr J. Burgess**

(d) **CARRIED**

**Matters Arising**

There were no matters arising.

**THE MEETING WAS ADJOURNED AT 7.38 P.M.**

5(a) **Questions from members of the public to the County Councillor and Borough Councillors present at the meeting.**

There were no questions.

(b) **Questions from members of the public to Town Councillors**

There were no questions.

6. **Questions from Town Councillors to members of Senior Councils present at the meeting**

Cllr. J. Burgess expressed concern that the yellow lines had not yet been painted between the Southampton Road Roundabout and the Plaza Roundabout. Cllr. M. Cooper also expressed his frustration and said he will investigate why nothing has yet been done.

Cllr. D. Baverstock asked if Town Councillors could give their support to the Borough Councillors with regards to the Fare Pass Scheme. Cllr. M. Cooper suggested that Councillors write individually on their own behalf. It was **AGREED** to have this subject as an Agenda Item for the 18<sup>th</sup> March 2008 Full Council Meeting and also to invite Romsey Good Neighbours to the meeting.

Cllr. L. Broomfield said the new tarmac on the Woodley Estate was difficult to negotiate, as after a lot of rain, water did not drain away sufficiently, causing a sheet of ice after frost. Cllr. M. Cooper said he will examine the area in question and contact the appropriate Officer at Hampshire County Council. Cllr. L. Broomfield asked if Council could assist in the problem of parking at the Cupernham School gates. Cllr. M. Cooper suggested Cllr. L. Broomfield contact David Wilson of TVBC directly [dwilson@testvalley.gov.uk](mailto:dwilson@testvalley.gov.uk) with regards this issue. He also stated that he was meeting with the Headteacher of Cupernham Infants School on 16<sup>th</sup> January 2008 on another matter and hoped to discuss this issue with her.

Cllr. C. Lewis questioned the quality of the tarmac in Romsey and said he had noticed pot holes which had recently been filled in, were now in an unsatisfactory state. Cllr. M. Cooper said most repairs carried out are of a temporary nature, which he agreed was not good enough, however due to the lack of resources within Hampshire County Council it was difficult to achieve a better result.

Under S0 69, Cllr M. Cooper invited Mrs Kate Allen to make a brief presentation on the Plastic Bag Free Romsey campaign.

**THE MEETING WAS RECONVENED 8.15P.M.**

It was **AGREED** to bring forward Item 15 of the Agenda

15(a) **PLASTIC BAG CAMPAIGN – Referred from 20<sup>th</sup> November Full Council Meeting**

This Council notes with concern that plastic bags are extremely damaging to the environment. Romsey Town Council will take positive steps to encourage and support the campaign of 'Better Bags in Romsey'. The Council will use its best efforts to promote the use of re-useable bags amongst the retailers and townspeople of Romsey.

**RECOMMENDATION:** That the motion be supported.

**RESOLUTION NO. 08/48**

It was **RESOLVED** to support motion

**PROPOSED:** Cllr. M. Cooper

**SECONDED:** Cllr. K. Dunleavey **CARRIED UNANIMOUSLY**

- 15(b)** It was **AGREED** to have an Agenda Item "Packaging" for the next Full Council Meeting on 15<sup>th</sup> March 2008.

**7. NEW COUNCILLORS' COMMITTEES**

The 3 new Councillors will become members of the Committees until May 2008 as follows:-

Cllr. L. Broomfield – Finance Committee and Town Committee

Cllr. I. Richards – Planning Committee and Town Committee

Cllr. M. Wenman – Planning Committee and Building Committee

**8. PLANNING COMMITTEE**

Councillor M. Cooper proposed that the Full Council accepts the minutes of the Planning Committee meetings held on 30<sup>th</sup> August 2007, 20<sup>th</sup> September 2007, 11<sup>th</sup> October 2007, 1<sup>st</sup> November 2007(draft)

**PROPOSED by Cllr. M. Cooper**

**SECONDED by Cllr. C. Collier**

**CARRIED.**

**9. TOWN COMMITTEE**

No minutes to be received

**10. BUILDING COMMITTEE**

No Minutes to be received.

**11. FINANCE COMMITTEE**

Councillor M. Cooper proposed that the Full Council accepts the minutes of the Finance Committee meetings held on 30<sup>th</sup> October 2007

**PROPOSED by Cllr. M. Cooper**

**SECONDED by Cllr. C. Lewis**

**CARRIED**

**12. STAFFING COMMITTEE**

No minutes to be received.

**13. RECONFIGURATION OF COMMITTEE STRUCTURE**

**RESOLUTION NO. 08/48**

It was **RESOLVED** that the Town Clerk locate each Committee's "Modus Operandi" issued in 2003 and draft a revised "Modus Operandi" for the proposed reconfiguration of Committees as follows:- (1) Planning (2) Finance and Resources (to include Grants) (3) Buildings and Town. A revised copy will be sent to all Councillors and will be presented as an Agenda item at the Full Council meeting to be held on 18<sup>th</sup> March 2008.

**PROPOSED by Cllr. M. Cooper**

**SECONDED by Cllr. L. Broomfield**

**CARRIED**

**14. PUBLIC PARTICIPATION GUIDELINES**

**RESOLUTION NO. 08/49**

It was **RESOLVED** to accept recommendation that SO69 (ii) Public Participation be added

to Standing Orders and that SO69 be renumbered SO69 (i).

**PROPOSED by Cllr. M. Cooper**

**SECONDED by Cllr. J. Gethin**

**CARRIED UNANIMOUSLY**

**15. PLASTIC BAG CAMPAIGN – Referred from 20<sup>th</sup> November Full Council Meeting**

It was **AGREED** to move this item after Agenda Item 6

**16. VACANCIES – EXTERNAL ORGANISATIONS**

The following Councillors volunteered for the vacancies within external organisations:-

Bartlett's Almshouses – Cllr. C. Collier and Cllr. I. Richards

Friends of Botley Road Cemetary – Cllr. J. Burgess and Cllr. K. Dunleavey

Transport Representatives – Cllr. J. Burgess and Cllr. M. Wenman

King John's House – Cllr. K. Dunleavey and Cllr. I. Richards

**17. MAYORAL ANNOUNCEMENTS**

The Annual Parish Meeting will take place at 7.00p.m. on 18<sup>th</sup> March 2008 **BEFORE** the Full Council Meeting which will commence at 8.00p.m.

Mayor's At Home will be held on Wednesday 5<sup>th</sup> March from 7.00p.m. onwards. All Councillors are encouraged to attend and to assist with hosting the event.

Input to the Romsey Town Council Newsletter to be received by the Town Clerk no later than 31<sup>st</sup> January 2008.

The Mayor is arranging a "Litter Picking Day" to be carried out by Romsey Town Council. A date will be announced shortly.

**18. REPORTS FROM MEMBERS ATTENDING MEETINGS OF EXTERNAL ORGANISATIONS**

Cllr. C. Collier – Kents Almshouses

Cllr. M. Cooper - Kents and Bartletts Almshouses

**19. CORRESPONDENCE AVAILABLE IN TOWN HALL RESOURCE ROOM**

Community Action Hampshire – Annual Review 2006/7

Test Valley Borough Council – Designated Public Places Order (DPPO)

Meeting closed at 9.19p.m.

Next meeting to be held on Tuesday 18<sup>th</sup> March 2008 at 8.00p.m. in the Court Room