

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ



BUILDING COMMITTEE MEETING
Minutes of the Meeting held on Thursday 15th May 2008

In the Chair: Councillor J. Ray

Attendance:

P	Councillor M. G. Cooper	P	Councillor M. Wenman
P	Councillor J. Ray	P	Glyn Darby – Building Manager
P	Councillor M. Curtis		
A	Councillor K. Dunleavy		
P	Councillor J. Burgess		

Clerk: Judith Giles

1. APOLOGIES
Apologies received from Cllr. K. Dunleavy
2. DECLARATION OF INTERESTS
Personal – None
Pecuniary - None
3. MINUTES
 - (a) The minutes of the Building Meeting held on 13th March 2008 were confirmed as a correct record
PROPOSED: Cllr. M. Curtis
SECONDED: Cllr. M. Wenman
CARRIED UNANIMOUSLY
 - (b) Matters Arising
None
4. PUBLIC PARTICIPATION
ADJOURNMENT FOR PUBLIC PARTICIPATION: 7.40P.M.
PROPOSED: Cllr. M. Curtis
SECONDED: Cllr. M. Wenman
CARRIED UNANIMOUSLY

Mr. David Barker aired his concerns with regards to the Loop System in the Town Hall
Discussions were held as to the best way forward.

RECONVENED AT 7.55P.M.

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5. TOWN HALL LOOP SYSTEM RESOLUTION NO. 08/60

It was **RESOLVED** for the Town Clerk and Building Manager to arrange a meeting with Chris Raymard, Chief Engineer, Royal National Institute for the Deaf, to discuss the loop system. Depending on the outcome of this meeting, and at their discretion, a further meeting may be held with DEAFTECH, to possibly resolve the current problems. (DEAFTECH supplied the loop system to the Council Chamber)

PROPOSED: Cllr. M. Curtis

SECONDED: Cllr. J. Burgess

CARRIED UNANIMOUSLY

6. REVIEW OF BOOKINGS

The increase in bookings was noted and thanks expressed to the Town Hall staff for their continued hard work.

7. FINANCE REPORT

The Town Hall Budget for 2008/9 was reviewed and noted.

8. BUILDING MANAGER'S REPORT

i) Work completed

New Bar installed.
Safety flooring laid in the bar and the kitchen
Four lights replaced at the entrance of the Town Hall

ii) Work in Progress

None at present

New Chairs – Council Chamber

The Town Clerk stated that 120 chairs have been sponsored by members of the public, leaving a balance of 50 chairs to be purchased by Romsey Town Council. Cllr. M. Cooper asked the Town Clerk to complete a Hampshire County Council Grant Application form for £750.00 towards the cost.

RESOLUTION NO. 08/61

It was **RESOLVED** to instruct the Town Clerk to go ahead with the purchase of the chairs for the Council Chamber

PROPOSED: Cllr. M. Curtis

SECONDED: Cllr. M. Wenman

CARRIED UNANIMOUSLY

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Schedule of Upcoming Works

Increase in Service Charges

The Building Manager said a substantial increase in service charge has been received for gas and it was likely that other services charges will increase due to the current economic climate.

Air Conditioning Units for the Court Room

The Building Manager suggested air conditioning units may be useful in the Court Room as on certain occasions it gets very hot in this room. After discussions it was agreed the Building Manager will initially investigate the hiring of Air Conditioning Units as and when required. This will enable us to measure the output and ascertain if it is cost effective to purchase.

9. TOWN HALL BOILERS

RESOLUTION NO. 08/62

It was **RESOLVED** for the Building Manager to investigate the cost of replacing the existing boilers and if possible, ascertain what savings will be made on our gas bill if we replace with an up-to-date system.

PROPOSED: Cllr. M.Curtis

SECONDED: Cllr. J. Ray

CARRIED UNANIMOUSLY

10. ROYAL VISIT – COMMEMORATIVE PLAQUE

The Town Clerk to e:mail Committee the "wording" for the Royal Visit Commemorative Plaque of Romsey.

Meeting Closed: 8.42p.m.

Next Meeting Date: 17/07/08