

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ



BUILDING COMMITTEE MEETING
Minutes of the Meeting held on Thursday 13th March 2008

In the Chair: Councillor K. Dunleavey

Attendance:

P	Councillor M. G. Cooper	P	Councillor M. Wenman
P	Councillor J. Ray	P	Glyn Darby – Building Manager
P	Councillor M. Curtis		
P	Councillor K. Dunleavey		
P	Councillor J. Burgess		

Clerk: Judith Giles

1. APOLOGIES
None
2. DECLARATION OF INTERESTS
Personal – None
Pecuniary - None
3. MINUTES
 - (a) The minutes of the Building Meeting held on 17th January 2008 were confirmed as a correct record
PROPOSED: Cllr. M. Wenman
SECONDED: Cllr. K. Dunleavey
CARRIED UNANIMOUSLY
 - (b) Matters Arising
The Building Manager stated the loop system used in the Town Hall is currently being investigated with the help of Mr. David Barker.
4. PUBLIC PARTICIPATION
None
5. REVIEW OF BOOKINGS
The increase in bookings was noted and thanks expressed to the Town Hall staff for their continued hard work.

Committee Chairman

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6. PROPOSED INCREASE IN TOWN HALL HIRING COSTS

The Committee was furnished with the proposed increases to some of the hiring costs of the Town Hall.

RESOLUTION NO. 08/58

It was **RESOLVED** to increase some of the Town Hall hiring costs as recommended by the Town Clerk.

PROPOSED: Cllr. M.Curtis

SECONDED: Cllr. J. Ray

CARRIED UNANIMOUSLY

7. FINANCE REPORT

The Finance Report was received and noted.

8. BUILDING MANAGER'S REPORT

i) Work completed

Refurbishment of upstairs kitchen
Emergency lighting at the rear of the Council Chamber
New handriers fitted in the ground floor toilets

ii) Work in Progress

None

iii) Schedule of Upcoming Works

Replacement of floor tiles to the back of the Council Chamber
Old and redundant light fittings to be replaced in ground floor back corridor and toilets
Replacement of Bar Counter

RESOLUTION NO. 08/59

It was **RESOLVED** to accept quote of £1,535 incl. VAT for the replacement bar counter.

PROPOSED: Cllr. K. Dunleavy

SECONDED: Cllr. J. Burgess

CARRIED UNANIMOUSLY

9. SCHEDULE OF PROPOSED WORKS – EXTERIOR AND INTERIOR 2008-2011

The Building Manager presented a Scheduled of Proposed Works – Exterior and Interior 2008-2011. This was noted by the Committee.

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10. ROYAL VISIT – COMMEMORATIVE PLAQUE

A member of the public has volunteered to sponsor the cost of a Commemorative Plaque for the Royal Visit in June 2007. The Town Clerk and Building Manager to draft Plaque detail and e:mail to Building Committee for their approval.

11. ROMSEY QUILTERS

It was **AGREED** to refer the Romsey Quilters letter to the Arts Festival for a decision with regards to the display of a Quilt.

Meeting Closed: 8.18p.m.

Next Meeting Date: 15/05/08

Committee Chairman