

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ



You are hereby summoned to attend a Meeting of the above-named Council convened by the Town Mayor (Councillor M.G. Cooper) and to be held in THE COURT ROOM, TOWN HALL, ROMSEY, HAMPSHIRE on TUESDAY 15th JANUARY 2008 at 7.30 p.m.

AGENDA

- 1. PRAYERS**
- 2. APOLOGIES**
- 3. DECLARATION OF INTERESTS**
Personal
Pecuniary
- 4. MINUTES**
 - (a) **Confirmation**
To confirm the minutes of the meetings held on 20th November and 18th December 2007
 - (b) **Matters Arising**
- 5. ADJOURNMENT FOR PUBLIC PARTICIPTION**
 - (a) QUESTIONS FROM MEMBERS OF THE PUBLIC TO THE COUNTY COUNCILLOR AND BOROUGH COUNCILLORS PRESENT AT THE MEETING
 - (b) ANY QUESTIONS FROM MEMBERS OF THE PUBLIC TO TOWN COUNCILLORS
- 6. QUESTIONS FROM TOWN COUNCILLORS TO MEMBERS OF SENIOR COUNCILS PRESENT AT THE MEETING**
 - (a) County Councillor
 - (b) T.V.B.C. Councillors
- 7. NEW COUNCILLORS' COMMITTEES**

The Town Council by-elections 13th December 2007 elected Cllr Louise Broomfield, Cllr Ian Richards and Cllr Mike Wenman. The Town Council currently has 5 Committees where most Council business is dealt with. There is no compulsion for Councillors to be on these Committees, but current practice is that Councillors select two Committees. The new Councillors are invited to select two Committees until the Annual Meeting.
- 8. PLANNING COMMITTEE**

To receive the minutes of the Planning Committee meetings held on 1st November 2007, 23rd November 2007, 13th December 2007 and 3rd January 2008 (draft).
- 9. TOWN COMMITTEE**

No minutes to be received.

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10. BUILDING COMMITTEE

No minutes to be received

11. FINANCE COMMITTEE

To receive the Minutes of the Finance Committee meetings held on 30th October 2007.

12. STAFFING COMMITTEE

Staffing Committee meeting scheduled for 6th December 2007 was cancelled, therefore no minutes to be received.

13. RECONFIGURATION OF COMMITTEE STRUCTURE

RECOMMENDATION: That the Council reconfigures its Committee Structure to reduce to 3 Committees: (1) Planning, (2) Finance and Resources (to include Grants), (3) Buildings and Town.

14. PUBLIC PARTICIPATION GUIDELINES

At its meeting in November 2007 the Town Council resolved, in accordance with SO 79, that SO 69(ii) "Public Participation" (below), stand adjourned until this meeting for Council to consider.

SO 69(ii) At all Council meetings during the adjournment for public participation and at the discretion of the Chairman:-

- (a) The Town Council may receive more formal presentations from individuals or organisations which are identified agenda items
- (b) Members of the Public may question Town Councillors at the meeting
- (c) Town Councillors may question members of Hampshire County Council and Test Valley Borough Council present at the meeting

RECOMMENDATION: That SO 69(ii) Public Participation be added to Standing Orders and that SO 69 be renumbered SO 69 (i).

15. PLASTIC BAG CAMPAIGN – Referred from 20th November Full Council Meeting

This Council notes with concern that plastic bags are extremely damaging to the environment. Romsey Town Council will take positive steps to encourage and support the campaign of 'Better Bags in Romsey'. The Council will use its best efforts to promote the use of re-useable bags amongst the retailers and townspeople of Romsey.

RECOMMENDATION: That the motion be supported.

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16. VACANCIES – EXTERNAL ORGANISATIONS

- i) Bartlett's Almshouses requires 2 new trustees
- ii) Friends of Botley Road Cemetery requests one or more Councillors join them
- iii) Transport Representative

17. MAYORAL ANNOUNCEMENTS

To receive any Mayoral announcements

18. REPORTS FROM MEMBERS ATTENDING MEETINGS OF EXTERNAL ORGANISATIONS SINCE THE LAST FULL COUNCIL MEETING

19. CORRESPONDENCE

Community Action Hampshire – Annual /Review 2006-07
Test Valley Borough Council – Designated Public Places Order (DPPO)

N.B. Agenda items for the next meeting on Tuesday 18th March 2008 should be received by the Town Clerk no later than Friday 7th March 2008.