

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ

BUILDING & TOWN COMMITTEE

Agenda for the meeting of Thursday 17th July 2008 at 7.30p.m.

AGENDA

- 1. APOLOGIES**
- 2. DECLARATION OF INTERESTS**
 - Personal
 - Pecuniary
- 3. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR 2008/2009**
- 4. MINUTES**
 - i. To receive the Town Committee Meeting Minutes of 15th May 2008
 - ii Matters Arising
 - i. To receive the Building Committee Meeting Minutes of 22nd April 2008
 - ii Matters Arising
- 5. ADOPTION OF TERMS OF REFERENCE FOR BUILDINGS AND TOWN COMMITTEE**
- 6. PUBLIC PARTICIPATION**
- 7. ARCHIVIST REPORT**
- 8. ROMSEY TOWN MARSHALLING**
- 9. OFFICIAL GUIDES**
- 10. TOWN HALL WATER LEAK**
- 11. TOWN HALL LOOP SYSTEM**
- 12. REVIEW OF BOOKINGS**
- 13. FINANCE REPORT**
 - To review latest Finance Report
- 14. BUILDING MANAGER'S REPORT**
 - i. Work completed
 - ii. Work in Progress
 - iii. Work Proposed 2008/2009

Romsey Town Council

Town Hall
1, Market Place
Romsey
SO51 8YZ

BUILDING & TOWN COMMITTEE

Agenda for the meeting of Thursday 17th July 2008 at 7.30p.m.

15. RISK ASSESSMENT

16. MICROPHONES – COUNCIL CHAMBER

A **RESOLUTION** that the press and the public be excluded from the meeting due to the confidential nature of the business to be discussed (LGA 1972, schedule 12). The nature of the business will be related to the Town Clerk's Core Hours/Supervision and Appraisal

17. STAFFING LEVELS